

## HREBA CLINICAL TRIALS COMMITTEE

### 2025 MEETING DATES AND SUBMISSION DEADLINES

Except where indicated (\*), meetings are held on the 2nd Friday of the month and submission deadlines are **4:00 PM** on the **Tuesday** 2 weeks before the meeting. Please ensure your application is complete, the ICFs follow the CTC templates and please submit your application early.\*\*

**Please note there are no exceptions to the submission deadline.**

**\*\*HREBA Submission Management Policy**

Under exceptional circumstances and to ensure a quality review for each study submitted, the Health Research Ethics Board of Alberta (HREBA) may at times limit the number of studies reviewed at a committee meeting. As necessary, only 10 complete applications received prior to the submission deadline may be assigned to a meeting. If such a limitation is put in place, applicants of studies that are not being reviewed at that particular meeting will be notified. Note that submissions are administratively screened upon receipt. Those requiring revisions are not assigned to a meeting until the requested changes have been made.

Submission Deadline (4:00 pm on the following days)	Meeting Date (Time – 09:00 a.m.)
*Tuesday, December 17, 2024	Friday, January 10, 2025
*Tuesday, February 4, 2025	*Friday, February 21, 2025
Tuesday, February 25, 2025	Friday, March 14, 2025
Tuesday, March 25, 2025	Friday, April 11, 2025
Tuesday, April 22, 2025	Friday, May 09, 2025
Tuesday, May 27, 2025	Friday, June 13, 2025
Tuesday, June 24, 2025	Friday, July 11, 2025
Tuesday July 22, 2025	Friday, August 08, 2025
Tuesday, August 26, 2025	Friday, September 12 2025
*Wednesday, October 1, 2025	*Friday, October 17, 2025
Tuesday, October 28, 2025	Friday, November 14, 2025
Tuesday, November 25, 2025	Friday, December 12, 2025