

## HREBA CLINICAL TRIALS COMMITTEE

### 2024 MEETING DATES AND SUBMISSION DEADLINES

Except where indicated (\*), meetings are held on the 2<sup>nd</sup> Friday of the month and submission deadlines are **4:00 PM** on the **Tuesday** 2 weeks before the meeting. Please ensure your application is complete, the ICFs follow the CTC templates and submit your application early.\*\*

**Please note there are no exceptions to the submission deadline.**

**\*\*HREBA Submission Management Policy**

Under exceptional circumstances and to ensure a quality review for each study submitted, the Health Research Ethics Board of Alberta (HREBA) may at times limit the number of studies reviewed at a committee meeting. As necessary, only **10** complete applications received prior to the submission deadline may be assigned to a meeting. If such a limitation is put in place, applicants of studies that are not being reviewed at that particular meeting will be notified. Note that submissions are administratively screened upon receipt. Those requiring revisions are not assigned to a meeting until the requested changes have been made.

Meeting Date	Submission Deadline
12 January 2024	19 December 2023*
09 February 2024	23 January 2024
08 March 2024	20 February 2024
12 April 2024	26 March 2024
10 May 2024	23 April 2024
14 June 2024	28 May 2024
12 July 2024	25 June 2024
09 August 2024	23 July 2024
13 September 2024	27 August 2024
18 October 2024 *	01 October 2024
15 November 2024 *	29 October 2024
06 December 2024 *	19 November 2024