

Title	Guidance for Reporting Suspensions and Terminations
Related SOP	407 Suspension or Termination of REB Approval
Effective Date	28 June 2017

Suspensions and Terminations

Defined as -

Suspensions are a temporary halt to all or some research activities pending future action by the Research Ethics Board (REB), a sponsor and/or Principal Investigator (PI).

Terminations are a permanent halt to all or some research activities by the REB, a sponsor and/or PI.

If the research is suspended or terminated for any reason, the PI must promptly notify the HREBA-Cancer Committee of this suspension/termination following the [method for submitting a reportable event](#).

Reports are to include:

- reason(s) for the suspension/termination;
- source of the suspension/termination (i.e., PI, sponsor, REB, or a combination);
- details of the sites response/action to the suspension/termination;
- procedure for promptly notifying participants of the suspension/termination (attach any scripts/letters that are intended for the participants);
- measures in place to ensure appropriate care and follow-up of the participants; and
- additional information that will be provided to the Committee as follow-up.

When a suspension is made the PI must also notify the REB once a decision has been made to resume with the research.

If the research is terminated or a determination is made that the research not continue following a suspension, a closure will need to be submitted as per committee requirements (SOP 406.002) once all items regarding the termination/suspension have been fully addressed.

For more information, please refer to HREBA SOPs 407.

SOP Code	Effective Date	Summary of Changes
	28-Jun-2017	Original Version